

To: Students of the Class of 2016

From: Mr. Chris Waugaman, Yearbook Adviser
Mr. Mike Nelson, Principal

Re: Senior Pictures for the 2016 *Peerage*

Each year the yearbook staff strives to create a senior section that includes not only coverage of senior events, but also senior portraits. However, each year many seniors do not turn in their senior portraits before the deadline and consequently are excluded from the section. To help ensure that every senior is included, the yearbook staff has compiled the following information.

If you were unable to make your July or August appointment, a final make-up session will take place on Wednesday, September 16 after school. This makeup is for students who are interested in purchasing proofs of tux/drape, cap and gown, and casual shots. **DO NOT SHOW UP FOR THIS SHOOT IF YOU ARE NOT INTERESTED IN PURCHASING PROOFS.**

The yearbook staff's goal is to include all seniors in the senior section of the yearbook. Seniors may purchase pictures with any company they choose; however, it is highly recommended that their yearbook picture be taken at the school. Any student who chooses to purchase pictures elsewhere will simply need to sign up for the yearbook only shot that will take place on Wednesday, October 28. This will help us ensure that any student who wants to be included in the senior section will be included, as well as upholding the journalistic integrity of the book. **THIS IS AT NO CHARGE TO THE STUDENT** and ensures that your senior will not have a "huge head" or be accidentally omitted from the yearbook. However, if a student feels the need to use an outside photographer for their yearbook shot, the digital camera requirements and background can be found on the school website. Photos from an outside photographer must be submitted for approval by 3:00 p.m. on Friday, September 25, 2015. **PHOTOS WILL NOT BE ACCEPTED AFTER THAT DATE.**

Every member of the yearbook staff is dedicated to producing a memorable publication in which each senior can take pride. Please keep in mind that this is a student publication. While we strive to meet the highest standards, our success depends significantly on the assistance that we receive from students and community members. We very much appreciate the help that we receive in achieving our publication goals. Again, thank you for your support and your cooperation. Please be sure to order your copy of the 2016 *Peerage*.

Dates to Highlight and Remember:

- **Wednesday, September 16:** Candid Color Photography will be at school for final senior portrait make-ups and retakes. This will take place after school.
- **Friday, September 25:** Photos from an outside photographer must be submitted by 3:00. **Submission does not guarantee approval.** Currently, the only approved photographers are Commonwealth Photography, Daniel Butler Photography, Bruce Ellis Photography, and Jennifer Toth Photography. However, they **MUST** meet the requirements on the school's website.
- **Wednesday, October 28:** Candid Color Photography will be at school to take Yearbook Only photos. This will be the final opportunity to be included in the yearbook. **NO EXCEPTIONS!**

Please fill out and return the following page to your 1st period teacher by Friday, September 11, 2015.

Please return this portion of the letter to your senior English or Government teacher by Friday, September 11, 2015.

Print Student's Full Name:

Student's Signature:

Print Parent's Name:

Parent's Signature:

Please check ONE of the following:

I took my pictures with Candid Color over the summer. I will notify the yearbook staff of my photo choice in November.

I need to sign up for the final makeup session on Wednesday, September 16, 2015. I know that it is my responsibility to sign up in A2 with Mr. Waugaman no later than Friday, September 11, 2015.

I need to sign up for the Yearbook Only Shot on Wednesday, October 28, 2015. My English and government teachers will notify me when it is time to sign up. It is my responsibility to sign up with Mr. Waugaman in A2 by Thursday, October 1, 2015.

I am turning in a photo from an outside photographer by the Friday, September 25 deadline. Photos from an outside photographer must be submitted by 3:00 PM. Submission does not guarantee approval. Requirements can be found on the school's web page (<http://staff.pgs.k12.va.us~pghs/>). If my photo does not meet the specifications, I will sign up for the Yearbook Only shot on October 28, 2015.

I do not plan on submitting a senior portrait.